



## HELP US CELEBRATE THE 167<sup>th</sup> BEAVERTON FALL FAIR

### “BACK TO OUR RURAL ROOTS”

SEPTEMBER 16 & 17, 2022  
BOOK YOUR BOOTH TODAY!

#### VENDORS/EXHIBITORS - 2 DAY PRICE

|                           |  |
|---------------------------|--|
| Indoor (10' x 10' space)  | \$50.00 – if confirmed with payment before August 31<br>\$75.00 – if confirmed after August 31   |
| Outdoor (10' x 10' space) | \$25.00 – if confirmed with payment before August 31st<br>\$50.00 – if confirmed after August 31 |

#### Items to be noted

- Indoor space is limited and is issued on a **first come first serve** basis with preference to long time vendors.
- There will be **NO FREE** entrance passes this year.
- Food Vendors must also complete and submit the [Durham Health Registration Form: Community Special Events Permit](#)
- Beaverton Fall Fair has also been registered on DUUO Insurance if you would like to obtain insurance for our event there.

**COMMUNITY SERVICE CLUBS** receive a free space based on availability. The space is to be used to increase community awareness and fund-raise.

**AGRICULTURAL GROUPS** receive a free space as the Society's objective is to increase awareness and appreciation of agriculture and the rural lifestyle. (See attached Agricultural Awareness Contract for details)

The Rules and Regulations are attached. Please read in detail before signing the contract. Complete all areas of the attached contract that pertains to your organization/ business and **return contract with full payment & Certificate of Insurance** that has **Beaverton Agricultural Society & Township of Brock as Additional Insured, or you can obtain insurance through the Fair for an additional cost.**

Once all paperwork is ready to be sent, please:

**EITHER MAIL to:** Beaverton Agricultural Society P.O. Box #459, Beaverton, ON, L0K 1A0 **OR**

**EMAIL to:** [fun@beavertonfallfair.ca](mailto:fun@beavertonfallfair.ca) E-transfers: [fun@beavertonfallfair.ca](mailto:fun@beavertonfallfair.ca)

Once all paperwork & payment is received you space will be reserved.

For further information please email [fun@beavertonfallfair.ca](mailto:fun@beavertonfallfair.ca)





**Insurance:** (please check one)

My business has required insurance and will provide a copy by August 31, 2022, listing Beaverton Agricultural Society and Township of Brock as additional insured.

I would like to purchase insurance through Township of Brock.

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|---|--|-----------|
| <b>Business Name:</b>   |  |           |
| <b>SPACE RENTAL</b>   |  |           |
| INDOOR (10' x 10')  | \$50.00 (before Aug 31) \$75.00 (after Aug 31) | \$        |
| OUTDOOR (10' x 10')   | \$25.00 (before Aug 31) \$50.00 (after Aug 31) | \$        |
| <b>PASSES - NO FREE PASSES</b>  |  | N/A       |
| <b>ADDITIONAL PASSES</b>  |  |           |
| <b>Day Passes (max 10 @ \$10.00)</b>                                  | <b>#</b>                                       | <b>\$</b> |
| <b>VENDOR INSURANCE:</b> Selling Food, or product must have insurance | ___ days                                       | \$        |
| <b>TOTAL PAYMENT DUE</b>  |  | <b>\$</b> |

I hereby acknowledge that I have read the rules and regulations pertaining to the booth rental for the Beaverton Fall Fair. I agree to abide by them.

SIGNATURE: \_\_\_\_\_ Date: \_\_\_\_\_

Business or Group Name: \_\_\_\_\_ **Note:** Full payment is required.

Return Contract with full payment to reserve your space at the Beaverton Fall Fair. Certificate of Insurance is due by August 31, 2022.

**\*NOTE:** Certificate of Insurance must include Beaverton Agricultural Society and Township of Brock as Additional Insured. Contract will not be confirmed until receipt of Certificate of Insurance.



To be completed by Beaverton Agricultural Society: Contract

Received  Insurance Received  Payment Received  Insurance Paid   
 Vendor Passes Mailed

Signature: \_\_\_\_\_

Date: \_\_\_\_\_

Further Info [fun@beavertonfallfair.ca](mailto:fun@beavertonfallfair.ca)

BEAVERTON AGRICULTURAL SOCIETY herein referred to as "the Society"

### **VENDOR RULES & REGULATIONS**

These Rules and Regulations shall be enforced for all vendors commercial, community service clubs, agricultural awareness and farmer's market. Failure to comply with these rules could lead to expulsion from the grounds. This document is part of the contract between vendor and Beaverton Agricultural Society.

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| <b>INDOOR SPACE</b>                          | <ul style="list-style-type: none"> <li>• 10 ft. X 10 ft. floor space</li> <li>• one table (8' X 2') and two chairs are provided</li> <li>• hydro is included</li> <li>• vendor must provide their own heavy- duty extension cord</li> </ul>   |
| <b>OUTDOOR SPACE For FOOD/ VENDOR TRUCKS</b> | <ul style="list-style-type: none"> <li>• 10 ft. x 20 ft. ground space</li> <li>• trailers and vehicles may be parked behind display at the Society's discretion</li> <li>• hydro is included, vendor must provide their own heavy- duty outdoor extension cord</li> <li>• <b>water hookup</b> will be supplied as needed <b>but must be indicated on your application</b></li> <li>• chairs and tables will be provided upon request</li> </ul> |
| <b>BOOTH PREFERENCE</b>                      | <ul style="list-style-type: none"> <li>• the "Society" reserves the right to locate, re-locate or alter the space assigned</li> <li>• vendor does not have the automatic right to occupy the same space as in previous years</li> <li>• space is assigned on a first come first served basis, once contracts are fully returned with full payment</li> <li>• you must remain within the space assigned</li> </ul>                               |
| <b>NO SUBLETS</b>                            | <ul style="list-style-type: none"> <li>• vendors may not under any circumstances sublet any or all their space under terms of the contract without permission from the Society</li> </ul>   |



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|--|---|
| <b>TYPE OF OPERATION</b>   | <ul style="list-style-type: none"> <li>• all products and/or services being displayed must be detailed on the contract</li> <li>• any food products for sale must pass all Health Code Regulations</li> <li>• only products and/or services listed on the contract can be displayed</li> <li>• no weapons or drug paraphernalia are permitted on the grounds</li> <li>• only authorized lotteries and draws will be allowed</li> <li>• the Society reserves the right to demand the removal of any item(s) offered for sale or any operation that was not clearly approved or understood under "Specific Product or Service Being Displayed" on the Contract</li> </ul> |
| <b>SET-UP</b>  | <ul style="list-style-type: none"> <li>• Thursday 1:00 pm to 8:00 pm</li> <li>• Friday 8:00 am to 11:00 am</li> </ul>   |
| <b>HOURS OF OPERATION</b><br><br><b>INDOOR VENDORS</b><br><br><b>OUTDOOR/ FOOD VENDORS</b> | <ul style="list-style-type: none"> <li>• displays must be open and ready for public each day when the fair opens</li> <li>• displays must not be dismantled in any way until 7:00 pm on Saturday night or Sunday between 10:00 am and noon (any items left behind will become the property of the Society)</li> <li>• displays must be staffed during all hours of fair operation (subject to change)</li> </ul> <p>Indoor - Friday 12:00 pm to 10:00 pm<br/> Saturday 9:00 am to 7:00 pm (<b>Arena/Curling Club closes at 7 pm</b>)</p> <p>Outdoor - Friday 12:00 pm to 11:00 pm<br/> Saturday 9:00 am to 11:00 pm</p>   |
| <b>DISPLAY</b>   | <ul style="list-style-type: none"> <li>• vendors must have clean, respectable booth or display suitable for family viewing</li> <li>• displays, advertising material, demonstrations and/or product sold must be kept within confines of your space</li> <li>• when using sound and/or video ensure that disturbance to the neighboring vendor is minimal</li> </ul>  |
| <b>LIABILITY</b>   | <ul style="list-style-type: none"> <li>• the Society takes precautions to guard against the loss of equipment or display material by providing security Friday and Saturday</li> <li>• the Society will not assume any responsibility for the losses which might be incurred from pilfering, water damage, fire, accident, or other cause</li> </ul>  |
| <b>INSURANCE</b>   | <ul style="list-style-type: none"> <li>• vendor MUST insure their own goods and/ or equipment against loss</li> <li>• vendor MUST provide a certificate of insurance confirming Commercial General Liability Insurance for a limit of at least <b>\$2 million</b> per occurrence.</li> <li>• <b>Certificate of Insurance must include Beaverton Agricultural Society &amp; Township of Brock named as "Additional Insured"</b></li> </ul>   |
| <b>FIRE REGULATIONS</b>  | <ul style="list-style-type: none"> <li>• the vendor agrees to observe all Fire Regulations and maintain acceptable fire prevention practices as required by the Township of</li> </ul>  |
| <b>GARBAGE</b>   | <ul style="list-style-type: none"> <li>• <b>all garbage must be placed in the Dumpster located beside the Lions Shed at the east end of the Fairgrounds</b></li> </ul>  |



|                     |  |
|---------------------|--|
| <b>PASSES</b>       | <ul style="list-style-type: none"> <li>• <b>All Vendors</b> can purchase up to 10 additional day passes @ \$10.00 each</li> <li><b>NO FREE PASSES</b></li> </ul>   |
| <b>PARKING</b>      | <ul style="list-style-type: none"> <li>• parking on the fairgrounds will be allowed <b>ONLY</b> while moving in, making deliveries or moving out.</li> <li>• deliveries <b>MUST</b> be made before the fair opens daily</li> </ul> |
| <b>CANCELLATION</b> | <ul style="list-style-type: none"> <li>• the Society reserves the right to cancel this agreement at any time if in its opinion the terms and conditions of this contract are not being observed</li> </ul>                         |

**Insurance Table**  
**Vendor Insurance - \$2,000,000 Per Occurrence PST included**  
**Brock Township**

**Concessions, Kiosk & Vendors- excluding sales of food & non-alcoholic beverages**

| <u>Time Period</u> | <u>Rate</u> |
|--------------------|-------------|
| 1 Day              | \$19.44     |
| 2 Day              | \$38.88     |

**Concessions, Kiosk & Vendors – including sales of non-alcoholic beverages only**

**Note: must be certified & approved by Durham Health Board with proof of Certificate**

| <u>Time Period</u> | <u>Rate</u> |
|--------------------|-------------|
| 1 Day              | \$25.92     |
| 2 Day              | \$51.84     |

**Concessions, Kiosk & Vendors- including sales of food & non-alcoholic beverages**

**Note: Must be certified & approved by Durham Health Board with proof of Certificate**

| <u>Time Period</u> | <u>Rate</u> |
|--------------------|-------------|
| 1 Day              | \$32.40     |
| 2 Day              | \$64.80     |