



January 2018

**HELP US CELEBRATE THE 165<sup>th</sup> BEAVERTON FALL FAIR**  
**“Homegrown, Handmade & Farm Fresh”**  
**SEPTEMBER 14 & 15, 2018**

**BOOK YOUR BOOTH TODAY!**

The Beaverton Fair attracted approximately 2,000 adults (over age 14) and 500 children in total over the three days last year. We have struggled the last ten years with attendance, weather and now the lack of the midway so it was a board decision to move to a two-day Fair.

**FOOD VENDORS**

Outdoor Only	\$300.00 – if confirmed with payment by March 31
	\$350.00 – if confirmed between April 1 – August 31
	\$400.00 – if confirmed after August 31

Food Vendors will receive 2 vendor weekend passes. Additional passes maybe purchased in advance at a discounted price. (Please speak to vendor coordinator for further details)

**Items to be noted for Food Vendors**

- Food Vendors will receive a confirmation via email from Vendor coordinator that their application has been accepted; no food vendor will be approved until a copy of their Application to Durham Health, Certificate of Insurance and payment has been received.
- Outdoor space - vehicle & trailer parking will be included in the space allotted at the discretion of the Society. Please indicate on contract if you wish to park additional vehicles. Additional Vehicles on site must arrive before Fair opens daily and cannot leave until fair closes daily.
- Vendor General Rules and Regulations are attached. Please read in detail before signing the contract. Complete all areas of the attached contract that pertains to your organization and **return contract with full payment and Certificate of Insurance, listing Beaverton Agricultural Society and Township of Brock as Additional Insured**, to the address above to reserve your space.

For further information please contact [vendor@beavertonfallfair.ca](mailto:vendor@beavertonfallfair.ca)



**FOOD VENDOR CONTRACT**  
**Beaverton Fall Fair - September 14 & 15 2018**

<b>Business or Group Name:</b>	
<b>Contact:</b>	
<b>Mailing Address:</b>	
<b>Phone Number:</b>	<b>Contact # During Fair Hrs</b>
<b>E-mail Address:</b>	
<b>Website/Facebook Page:</b>	
<b>Do you need water with a hose hookup: Yes or No (please circle)</b>	
<b>Menu:</b> (please list all foods you will be offering)	
<b>Space Required:</b> Include all area required, including hitch	

I hereby acknowledge that I have read the rules and regulations pertaining to the booth rental for the Beaverton Fall Fair. I agree to abide by them.

**SIGNATURE:** \_\_\_\_\_ **Date:** \_\_\_\_\_

<b><i>To be completed by Beaverton Agricultural Society:</i></b>		
Durham Health App Received <input type="checkbox"/>	Insurance Received: <input type="checkbox"/>	Payment Received <input type="checkbox"/>
Contract Approved <input type="checkbox"/>	Vendor Passes Mailed <input type="checkbox"/>	
<b>Signature :</b> _____		<b>Date:</b> _____



BEAVERTON AGRICULTURAL SOCIETY herein referred to as "the Society"

**VENDOR RULES & REGULATIONS**

These Rules and Regulations shall be enforced for all vendors commercial, community service clubs, agricultural awareness and farmers market. Failure to comply with these rules could lead to expulsion from the grounds. This document is part of the contract between vendor and Beaverton Agricultural Society.

<b>INDOOR SPACE</b>	<ul style="list-style-type: none"> <li>• 10 ft. X 10 ft. floor space</li> <li>• one table (8' X 2') and two chairs are provided</li> <li>• hydro is included</li> <li>• vendor must provide their own heavy-duty extension cord</li> </ul>
<b>OUTDOOR SPACE</b>	<ul style="list-style-type: none"> <li>• 10 ft. x 20 ft. ground space</li> <li>• trailers and vehicles may be parked behind display at the Society's discretion</li> <li>• hydro is included, vendor must provide their own heavy-duty outdoor extension cord</li> <li>• water hookup will be supplied as needed but must be indicated on your application</li> <li>• chairs and tables will be provided upon request</li> </ul>
<b>BOOTH PREFERENCE</b>	<ul style="list-style-type: none"> <li>• the "Society" reserves the right to locate, re-locate or alter the space assigned</li> <li>• vendor does not have the automatic right to occupy the same space as in previous years</li> <li>• space is assigned on a first come first served basis, once contracts are returned with full payment</li> <li>• you must remain within the space assigned</li> </ul>
<b>NO SUBLETS</b>	<ul style="list-style-type: none"> <li>• vendors may not under any circumstances sublet any or all their space under terms of the contract without permission from the Society</li> </ul>
<b>TYPE OF OPERATION</b>	<ul style="list-style-type: none"> <li>• all products and/or services being displayed must be detailed on the contract</li> <li>• any food products for sale must pass all Health Code Regulations</li> <li>• only products and/or services listed on the contract can be displayed</li> <li>• no weapons or drug paraphernalia are permitted on the grounds</li> <li>• only authorized lotteries and draws will be allowed</li> <li>• the Society reserves the right to demand the removal of any item(s) offered for sale or any operation that was not clearly approved or understood under "Specific Product or Service Being Displayed" on the Contract</li> </ul>
<b>SET-UP</b>	<ul style="list-style-type: none"> <li>• Thursday 1:00 pm to 8:00 pm</li> <li>• Friday 8:00 am to 11:00 am</li> </ul>
<b>HOURS OF OPERATION</b>  <b>INDOOR VENDORS</b>  <b>OUTDOOR/ FOOD VENDORS</b>	<ul style="list-style-type: none"> <li>• displays must be open and ready for public each day when the fair opens</li> <li>• displays must not be dismantled in any way until 7:00 pm on Saturday night or Sunday between 10:00 am and noon (any items left behind will become the property of the Society)</li> <li>• displays must be staffed during all hours of fair operation (subject to change)</li> </ul> Friday 12:00 pm to 10:00 pm Saturday 9:00 am to 7:00 pm ( <b>Arena/Curling Club closes at 7 pm</b> )  Friday 12:00 pm to 11:00 pm Saturday 9:00 am to 11:00 pm



<b>DISPLAY</b>	<ul style="list-style-type: none"> <li>vendors must have clean, respectable booth or display suitable for family viewing</li> <li>displays, advertising material, demonstrations and/or product sold must be kept within confines of your space</li> <li>when using sound and/or video ensure that disturbance to the neighboring vendor is minimal</li> </ul>
<b>LIABILITY</b>	<ul style="list-style-type: none"> <li>the Society takes precautions to guard against the loss of equipment or display material by providing security Friday and Saturday</li> <li>the Society will not assume any responsibility for the losses which might be incurred from pilfering, water damage, fire, accident or other cause</li> </ul>
<b>INSURANCE</b>	<ul style="list-style-type: none"> <li>vendor <b>MUST</b> insure their own goods and/ or equipment against loss</li> <li>vendor <b>MUST</b> provide a certificate of insurance confirming Commercial General Liability Insurance for a limit of at least \$2 million per occurrence.</li> <li><b>Certificate of Insurance must include Beaverton Agricultural Society named as "Additional Insured"</b></li> </ul>
<b>FIRE REGULATIONS</b>	<ul style="list-style-type: none"> <li>the vendor agrees to observe all Fire Regulations and maintain acceptable fire prevention practices as required by the Township of</li> </ul>
<b>GARBAGE</b>	<ul style="list-style-type: none"> <li><b>all garbage must be placed in the Dumpster located beside the Lions Shed at the east end of the Fairgrounds</b></li> </ul>
<b>PASSES</b>	<ul style="list-style-type: none"> <li>COMMERCIAL VENDORS receive 2 weekend passes which includes one parking space for the weekend in the lot across the street.</li> <li>COMMERCIAL VENDORS can purchase 10 additional day passes at reduced rate <b>prior July 31</b></li> <li>COMMUNITY GROUPS &amp; FREE SPACE must pay for all passes (a 10% fee is applicable to sales made when free space given)</li> <li>COMMERCIAL VENDORS can purchase 10 additional day passes at a reduced rate prior July 31</li> </ul>
<b>PARKING</b>	<ul style="list-style-type: none"> <li>COMMERCIAL INDOOR VENDORS – Your vendor pass includes one free weekend parking space in the lot across the road from the main gates</li> <li>COMMERCIAL OUTDOOR VENDORS – Your vendor pass includes one free weekend parking space in the lot across the road from the main gates. If you require to park a trailer you must received pre-approval from the Society.</li> <li>parking on the fairgrounds will be allowed <b>ONLY</b> while moving in, making deliveries or moving out.</li> <li>deliveries <b>MUST</b> be made before the fair opens daily</li> </ul>
<b>CANCELLATION</b>	<ul style="list-style-type: none"> <li><b>there will be a \$25 cancellation fee if cancelled prior to June 30<sup>th</sup>. If cancelation is received after June 30<sup>th</sup> the vendor will only be reimbursed 50% of their fee.</b></li> <li>the Society reserves the right to cancel this agreement at any time if in its opinion the terms and conditions of this contract are not being observed</li> </ul>