



## COMMUNITY SERVICE GROUP CONTRACT September 13 & 14 2019

Community Service Group Name	
Contact	
Mailing Address	
Phone Number	
E-mail Address	
Website	
PRODUCT OR SERVICE	
Will Booth be Manned	
Indoor Space Rental 10'x10'	NO CHARGE for Community Groups, includes 1 table, 2 chairs
Additional Requirements	

PAYMENT DUE		
PASSES (will be mailed to you)		
Weekend Passes @ \$18.00 each	#	\$
Day Passes @ \$10.00 each	#	\$
TOTAL DUE		\$

Return Contract and Certificate of Insurance by July 31 to reserve your space at the Beaverton Fall Fair.

\*NOTE: Certificate of Insurance, **must** include Beaverton Agricultural Society as Additional Insured.

All vendors are not confirmed until Certificate of Insurance has been submitted to Beaverton Agricultural Society.

\*All persons entering the Beaverton Fall Fair must have a pass.

I hereby acknowledge that I have read the rules and regulations pertaining to the booth rental for the Beaverton Fall Fair. I agree to abide by them.

SIGNATURE: \_\_\_\_\_ Date: \_\_\_\_\_

More information, please contact [vendor@beavertonfallfair.ca](mailto:vendor@beavertonfallfair.ca)



BEAVERTON AGRICULTURAL SOCIETY herein referred to as "the Society"

**VENDOR RULES & REGULATIONS**

These Rules and Regulations shall be enforced for all vendors commercial, community service clubs, agricultural awareness and farmers market. Failure to comply with these rules could lead to expulsion from the grounds. This document is part of the contract between vendor and Beaverton Agricultural Society.

<b>INDOOR SPACE</b>	<ul style="list-style-type: none"> <li>• 10 ft. X 10 ft. floor space</li> <li>• one table (8' X 2') and two chairs are provided</li> <li>• hydro is included</li> <li>• vendor must provide their own heavy- duty extension cord</li> </ul>
<b>OUTDOOR SPACE</b>	<ul style="list-style-type: none"> <li>• 10 ft. x 20 ft. ground space</li> <li>• trailers and vehicles may be parked behind display at the Society's discretion</li> <li>• hydro is included, vendor must provide their own outdoor extension cord</li> <li>• water hookup will be supplied as needed but must indicate on your application</li> <li>• chairs and tables will be provided upon request</li> </ul>
<b>BOOTH PREFERENCE</b>	<ul style="list-style-type: none"> <li>• the "Society" reserves the right to locate, re-locate or alter the space assigned</li> <li>• vendor does not have the automatic right to occupy the same space as in subsequent years</li> <li>• space is assigned on a first come first served basis, when contracts returned with full payment</li> <li>• you must remain within the space assigned</li> </ul>
<b>NO SUBLETS</b>	<ul style="list-style-type: none"> <li>• vendors may not under any circumstances sublet any or all their space under terms of the contract without permission from the Society</li> </ul>
<b>TYPE OF OPERATION</b>	<ul style="list-style-type: none"> <li>• all products and/or services being displayed must be detailed on the contract</li> <li>• any food products for sale must pass all Health Code Regulations</li> <li>• only products and/or services listed on the contract can be displayed</li> <li>• no weapons or drug paraphernalia are permitted on the grounds</li> <li>• only authorized lotteries and draws will be allowed</li> <li>• the Society reserves the right to demand the removal of any item(s) offered for sale or any operation that was not clearly approved or understood under "Specific Product or Service Being Displayed" on the Contract</li> </ul>
<b>SET-UP</b>	<ul style="list-style-type: none"> <li>• Thursday 1:00 pm to 8:00 pm</li> <li>• Friday 8:00 am to 11:00 am</li> </ul>
<b>HOURS OF OPERATION</b>  <b>INDOOR VENDORS</b>  <b>OUTDOOR/ FOOD VENDORS</b>	<ul style="list-style-type: none"> <li>• displays must be open and ready for public each day when the fair opens</li> <li>• displays must not be dismantled in any way until 7:00 pm on Saturday night or Sunday between 10:00 am and noon (any items left behind will become the property of the Society)</li> <li>• displays must be staffed during all hours of fair operation (subject to change)</li> </ul> <p>Friday 12:00 pm to 10:00 pm  Saturday 9:00 am to 7:00 pm(<b>arena/Curling Club closes at 7 pm</b>)</p> <p>Friday 12:00 pm to 11:00 pm  Saturday 9:00 am to 11:00 pm</p>



<p><b>DISPLAY</b></p>	<ul style="list-style-type: none"> <li>vendors must have clean, respectable booth or display suitable for family viewing</li> <li>displays, advertising material, demonstrations and/or product sold must be kept within confines of your space</li> <li>when using sound and/or video ensure that disturbance to the neighboring vendor is minimal</li> </ul>
<p><b>LIABILITY</b></p>	<ul style="list-style-type: none"> <li>the Society takes precautions to guard against the loss of equipment or display material by providing security Friday until Saturday</li> <li>the Society will not assume any responsibility for the losses which might be incurred from pilfering, water damage, fire, accident or other cause</li> </ul>
<p><b>INSURANCE</b></p>	<ul style="list-style-type: none"> <li>vendor <b>MUST</b> insure their own goods and/ or equipment against loss</li> <li>vendor <b>MUST</b> provide a certificate of insurance confirming Commercial General Liability Insurance for a limit of at least \$2 million per occurrence.</li> <li><b>Certificate of Insurance must include Beaverton Agricultural Society named as "Additional Insured"</b></li> </ul>
<p><b>FIRE REGULATIONS</b></p>	<ul style="list-style-type: none"> <li>the vendor agrees to observe all Fire Regulations and maintain acceptable fire prevention practices as required by the Township of Brock</li> </ul>
<p><b>GARBAGE</b></p>	<ul style="list-style-type: none"> <li><b>all garbage must be placed in the Dumpster located beside the Lions Shed at the east end of the Fairground</b></li> </ul>
<p><b>PASSES</b></p>	<ul style="list-style-type: none"> <li>COMMERCIAL VENDORS receive 2 weekend passes and includes on parking space for the weekend in the lot across the street.</li> <li>COMMERCIAL VENDORS can purchase 10 additional day passes at reduced rate per space <b>prior July 31</b></li> <li>COMMUNITY GROUPS &amp; FREE SPACE must pay for all passes (a 10% fee is applicable to sales made when free space given)</li> </ul>
<p><b>PARKING</b></p>	<ul style="list-style-type: none"> <li>COMMERCIAL VENDORS –Your vendor pass includes one free weekend parking in the lot across the road from the main gates</li> <li>parking on the fairgrounds will be allowed <b>ONLY</b> while moving in, making deliveries or moving out (Farmers Market excepted)</li> <li>deliveries <b>MUST</b> be made before the fair opens daily</li> </ul>
<p><b>CANCELLATION</b></p>	<ul style="list-style-type: none"> <li><b>there will be a \$25 cancellation fee if cancelled prior to June 30<sup>th</sup>. If cancelation is received after June 30<sup>th</sup> the vendor will only be reimbursed 50% of their fee.</b></li> <li>the Society reserves the right to cancel this agreement at any time if in its opinion the terms and conditions of this contract are not being observed</li> </ul>